

**CALIFORNIA HEALTH BENEFIT EXCHANGE BOARD  
RESOLUTION NO. 2011-01**

**A Resolution of the California Health Benefit Exchange Board Authorizing the Executive Director, Acting Administrative Officer, or Designated Administrative Entity to Enter Into or Amend Contracts and Other Legal Documents**

WHEREAS,

The California Health Benefit Exchange Board (“the Board”) has the statutory responsibility to hire the Executive Director and other key executive positions to organize, administer, and manage the operations of the Exchange, and

WHEREAS,

The California Health Benefit Exchange (“the Exchange”) has as one of its powers and duties the responsibility to enter into any and all agreements and contracts, and

WHEREAS,

At the April 20, 2011 meeting the Board appointed an Acting Administrative Officer or selected a Designated Administrative Entity who is charged on an interim basis with the responsibility to carry out the day-to-day operations of the Exchange, and

WHEREAS,

To date, the Board has not expressly conferred signature authority to the Executive Director and Acting Administrative Officer or a Designated Administrative Entity for the purpose of executing all contracts and other legal documents on behalf of the Exchange,

NOW BE IT RESOLVED,

That the Board hereby confers signature authority to the Executive Director and Acting Administrative Officer or a Designated Administrative Entity for the purpose executing legal documents for the purpose of the Exchange operations, such as securing office space, office furniture, computer equipment, telephones, fax machines, web site, etc. on behalf of the Exchange, and

BE IT FURTHER RESOLVED,

That the Board delegates its authority to the Executive Director and Acting Administrative Officer or a Designated Administrative Entity to enter into or amend contracts for administrative purposes on the conditions that each contract 1) does not exceed \$150,000; and 2) is deemed by the Executive Director and/or Acting Administrative Officer or Designated Administrative Entity necessary or appropriate to carry out Exchange operations.

BE IT FURTHER RESOLVED,

That for contracts in excess of \$150,000 Board approval is necessary and, upon approval, the Board hereby delegates to the Executive Director and Acting Administrative Officer or a Designated Administrative Entity the authority to award and enter into or amend such contracts.

BE IT FURTHER RESOLVED,

The Acting Administrative Officer or Designated Administrative Entity acts as the Executive Director and assumes management duties of the federal grant.

BE IT FURTHER RESOLVED,

The Board delegates' authority to the Acting Administrative Officer or Designated Administrative Entity to hire no more than 5 civil service staff needed to implement the Exchange.

BE IT FURTHER RESOLVED,

The Acting Administrative Officer or Designated Administrative Entity has authority to enter into contracts for staff support on an interim basis to implement the Exchange operations and other provisions of the California Patient Protection and Affordable Care Act, subject to the provisions above related to contracting authority.

I hereby certify that this Resolution was adopted on April 20 , 2011, by the California Health Benefit Exchange Board.

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Chairperson  
California Health Benefit Exchange Board